



Alliance for Community Media
ANNUAL MEETING AGENDA

Wednesday, July 12 at 3:15 pm
Marriott City Center, Minneapolis, MN

WELCOME

- 3:15 pm ROLL CALL OF BOARD MEMBERS
ACKNOWLEDGEMENT OF ATTENDING MEMBERS
APPROVAL of 2016 Annual Meeting Minutes
- 3:20 pm REPORT FROM REGIONAL CHAIR / Election Results
- 3:25 pm REPORT FROM STATE CHAPTER REPRESENTATIVES
Maine, New Hampshire, Vermont, Massachusetts, Connecticut, New York
- 3:40 pm REPORT FROM COMMITTEES & ACTIVITIES
- INFORMATION SERVICES COMMITTEE – Erica Jones
 - VIDEO FESTIVAL COMMITTEE – Portland, ME Report, 2017 Update- Karen Hayden
 - CONFERENCE COMMITTEE – 2017 Update -Debra Rogers
 - SPECIAL AWARDS & SCHOLARSHIP COMMITTEE – Barbara Chisholm/JP Fortier (2016 Special Awards/2017 Update)
- 4:00 pm REPORT FROM NATIONAL BOARD – Keith Thibault/ Barbara Chisholm
- 4:05 pm 2016 FINANCIAL REPORT FROM TREASURER – Barbara Chisholm
- 4:10 pm FEEDBACK FROM MEMBERSHIP
- 4:15 pm ADJOURNMENT

2016 Statement of Activities

Alliance for Community Media- Northeast Region 2016

The ACM-NE Board held meetings on the phone: January, May, June, September and in person April 2 in Fitchburg Access Television in Fitchburg, MA and October 21 at CTN5 in Portland, Maine.

Erich Archer, the Massachusetts representative resigned in December. The replacement was not yet named.

Elections were held in June and the following results were recorded by the Election officer, Peter Pijoan:

Total ballots mailed: 205

Ballots returned: 57 (28%) By state VT 67%, ME 50%, NH 44%, MA 32%, CT 29%, NY 20%

Karen Hayden 55

Barbara Chisholm 44

Lori Belche 43

Pua Ford 36

Cynthia Ashley 25

2016 ACM-NE Committees and Activities

The Northeast did not hold a Conference so that there would be maximum participation in the National Conference held in Boston in August 2017. We held our Annual Meeting on 8/18 there. We were informed that about 400 people attended from the Northeast region.

Video Festival Committee planned and executed ACM-NE Video Festival which was held at the Maine Mechanics Hall, Portland, Maine on Saturday, October 22. The festival featured production workshops on Lighting on a Budget and Storytelling in Documentary Making and over 40 awards given in two levels to non-professional access media producers and staffs of media centers. Our contest was moved to on line entries and judged on paper sheets. Entry forms were done on the web. We had 441 entries and noticed that the category of "Local News & Magazine Program" has been growing steadily since 2006.

At this event, the Regional also gave out its special recognition awards. These are in honor of our original leaders from the region. (see winners below)

Karen Hayden, Chair

Camille Bartlett & Jim Palmer – Contest

Zebulon Schmidt, A/V Coordinator

Brian Knoblock, J.P. Fortier, Sally Ann Hebert, Stephen Mindera, Peter Pijoan– Logistics Assistants

Information Services had the mission of maintaining and improving the communications network of ACM-NE. In 2016, the website continued to expand in usage. ACM-NE has an account with Constant Contact which is used for communications and event registrations, as well as a Basecamp account for internal communications for the Board. We have stopped paper newsletters and are still working on the transition to electronic newsletters. We also have a very active Facebook presence, sharing many articles of interest to people in the media field.

Pua Ford, Chair Newsletter Publication

Lori Belche -- Website

Erica Jones -- Facebook

Special Awards & Scholarships Committee solicited and reviewed applications for Special Awards and Scholarships. ACM-NE gave out four scholarships including travel to the national conference in Boston to Lori Belche of Somerset Access Television (MA), Heather Reed of Provincetown Community Television (MA), Brian Knoblock, Community TV Network of Portland, ME and show producer Michael Hendricks of Stoughton Media Access Corp (MA).

Special awards were given out to Alliance for Community Media Northeast Region

- Chuck Sherwood Award – **Lisa Byer**, Catamount Access TV, Bennington, VT was nominated by multiple Vermonters, not only because of her great work for her center but for the whole State of Vermont. As quoted from one person who nominated her “Lisa has been the driving force behind the Certificate of Public Good renewals for Comcast and Charter for the entire state of Vermont. She has made enormous professional and personal sacrifices to combat greed that jeopardized the future of access media in Vermont.”
- Brian Wilson Award – **Eric Dresser** of Hingham Community Access and Media (MA) was chosen because he really stood out in the group as someone who cares about his job and family. His nominator indicated that Eric takes people under his wing and helps them succeed both professionally and personally.
- Rika Welsh Award – **Georgian Lussier**, WPAA-TV in Wallingford, CT., was recognized for her work on her program that empowers women from 40 to 75. She has produced her show “Mid Life Matters” for the past 3 and half years. She has covered various topics on women’s health, employment, addiction, care giving, veterans, and so much more. She has made connections with all her guests and has helped to get their messages out to the community.

JP Fortier, Chair

P-e-t-e-r Pijoan, Jennifer Evans, MaryAnn Arrien (alternate)

Community Media Fund Committee gave out mini-grants to support events or other activities designed to promote PEG Access Media in communities. Grants were given to:

Lakeville Community Access Media, Inc -**\$250 towards "Lakeville Free Center Stage Concerts"**

Larchmont Mamaroneck Community Television -**\$200 towards a "Tiki Invasion" event**

Erica Jones, Chair

Sally Ann Hebert, Jennifer Evans

Sally Ann Hebert, Equal Opportunities Representative, created ice breakers and other activities for people to share stories and get to know each other better on our Board and at events.

Our Bylaws & Incorporation Committee completed a renovation of our bylaws which were adopted at our meeting on June 10, 2016.

Report submitted by:

Karen Hayden, Chair

ACM-NE

ARTICLES OF ORGANIZATION
Of
Alliance for Community Media Northeast Region

ARTICLE I

Name

The name of this corporation shall be Alliance for Community Media Northeast Region. The business of the corporation may be conducted as ACM-NE.

ARTICLE II

Duration

The period of duration for the corporation is perpetual.

ARTICLE III

Purpose

The purpose of Alliance for Community Media Northeast Region is to serve the needs of the region's communities and individuals in developing and sustaining active community media centers and programming for Public, Educational and Government Access Television and emerging media.

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE IV

Bylaws

The bylaws of the corporation have been duly adopted and the initial directors, president, vice-president, treasurer and secretary, whose names are set out in this document have been duly elected.

ARTICLE V

Nonprofit Nature

The Alliance for Community Media Northeast Region is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE VI
Board of Directors

Alliance for Community Media Northeast Region shall be governed by its board of directors. The initial directors of the corporation shall be:

President: Karen Hayden
Vice President: Erica Jones
Treasurer: Barbara Chisholm
Secretary: Robert Chapman
Directors: Deborah Rogers
Lori Belche
JP Fortier
Pua Ford
Keith Thibault
Zebulon Schmidt
Stephen Mindera
Maryann Arrien
Sally Ann Hebert
Kevin Christopher
Peter Pijoan
Erich Dresser

ARTICLE VII
Members

Members of the Alliance for Community Media located in the northeast region are automatically members of The Alliance for Community Media Northeast Region. Members who hold Organizational, Individual and Supporter level memberships are entitled to one vote per member. Other organizations and individuals can become voting members by making an application, fulfilling the terms for membership and being accepted as members by the Region Board.

ARTICLE VIII
Amendments

Any amendment to the Articles of Incorporation may be adopted by approval of two-thirds ($\frac{2}{3}$) of the board of directors.

ARTICLE IV
Addresses of the Corporation

The street address of the principal office of the corporation is:
Alliance for Community Media Northeast Region
XXX Main Street
Anytown, MA 12345

ARTICLE IX
Appointment of registered agent

The registered agent of the corporation shall be:
Some P. Schmuck
PO Box XXXX
Anytown, MA 12345

ARTICLE X
Fiscal Year

The fiscal year of the corporation shall end on the last day of the month of December.

IN WITNESS WHEREOF AND UNDER THE PAINS AND PENALTIES OF PERJURY, we, whose signatures appear below as incorporators and whose names and business or residential addresses are clearly typed or printed beneath each signature, do hereby associate with the intention of forming this corporation under the provisions of General Laws, Chapter 180 and do hereby sign these Articles of Organization as incorporators this ____ day of _____, 2017.

Karen Hayden, (address)

Erica Jones

Barbara Chisholm

Robert Chapman

Debra Rogers

Lori Belche

JP Fortier

Pua Ford

Keith Thibault

Zebulon Schmidt

Stephen Mindera

Maryann Arrien

Sally Ann Hebert

Kevin Christopher

Peter Pijoan

Eric Dresser

Alliance for Community Media Northeast Region
Profit and Loss Budget vs. Actual
 January through December 2017

	Jan - Dec ...	Budget
Ordinary Income/Expense		
Income		
4129 — Interest	13.05	30.00
4140 — Newsletter Advertising	0.00	1,400.00
4150 — Video Festival Income		
4150B — Video Festival Sponsors	0.00	6,000.00
4150C — Festival Workshops Registr...	0.00	0.00
4150D — Festival Plaques	205.00	700.00
4150E — Entry Fees (Video Festival)	72.52	12,000.00
4150 — Video Festival Income - Other	40.00	
Total 4150 — Video Festival Income	317.52	18,700.00
4160 — Regional Conference Income		
4160A — Regional Conference Vendors	582.30	16,650.00
4160B — Regional Conference Spons...	0.00	11,800.00
4160C — Region Conference Registr...	0.00	38,250.00
Total 4160 — Regional Conference Inc...	582.30	66,700.00
4165 — Scholarship Donation	0.00	0.00
Total Income	912.87	86,830.00
Expense		
5103 — Incorporation Fee	0.00	1,235.00
5102 — Promotion		
5102A — Web Site Expenses	40.00	310.00
5102B — Electronic Communications	1,186.24	1,400.00
5102C — Miscellaneous Promotion	0.00	0.00
5102 — Promotion - Other	47.61	
Total 5102 — Promotion	1,273.85	1,710.00
5105 — Bank Charges	30.25	30.00
5190 — Miscellaneous Expense	0.00	250.00
5200 — Membership Expense	0.00	150.00
5215 — Postage & Delivery		
5215A — Election Postage	0.00	200.00
5215B — Newsletter Postage	0.00	0.00
5215C — General Postage	91.79	0.00
Total 5215 — Postage & Delivery	91.79	200.00
5220 — Printing		
5220A — Printing- Newsletter	0.00	0.00
5220B — Election Printing	0.00	35.00

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Alliance for Community Media Northeast Region
Profit and Loss Budget vs. Actual
 January through December 2017

	<u>Jan - Dec ...</u>	<u>Budget</u>
5220C — General Printing	0.00	0.00
Total 5220 — Printing	0.00	35.00
5270 — Travel & Lodging		
5270a — Ntl Brd Reg RepTravel & Lo...	1,206.12	3,000.00
5270b — Reg Chair Travel& Lodging	0.00	2,000.00
5270c — Travel & Lodging other	638.72	
Total 5270 — Travel & Lodging	1,844.84	5,000.00
6000 — Board Meeting Expense	359.79	1,000.00
6700 — Conference Scholarship	887.00	6,000.00
6725 — State Chapter Annual Support	6,000.00	6,000.00
6750 — ACM National Contribution	7,500.00	7,500.00
6775 — Special Projects	0.00	1,000.00
6800 — Regional Conference		
6800a — Regional Conference - Party	0.00	15,750.00
6810 — Food & Beverage	0.00	17,550.00
6830 — Professional Services	0.00	4,800.00
6875 — Printing, sup, mail, room rent	0.00	2,600.00
6890 — Speaker Compensation/Reimb.	0.00	2,000.00
Total 6800 — Regional Conference	0.00	42,700.00
6900 — Video Festival		
6910 — Food & Beverage - VF	300.00	4,000.00
6945 — Coordinator's Fees - VF	0.00	0.00
6950 — Printing/Postage - VF	89.42	250.00
6975 — Supplies - VF	0.00	400.00
6985 — Hotel/Conference Room - VF	0.00	1,000.00
6995 — Video Festival - ReorderPlaq...	60.19	1,000.00
Total 6900 — Video Festival	449.61	6,650.00
5150 — Insurance D & O	0.00	2,500.00
Total Expense	18,437.13	81,960.00
Net Ordinary Income	-17,524.26	4,870.00
Net Income	-17,524.26	4,870.00

Alliance for Community Media Northeast Region
Profit and Loss Budget vs. Actual
 January through December 2016

	Jan - Dec ...	Budget
Ordinary Income/Expense		
Income		
4129 — Interest	29.58	40.00
4140 — Newsletter Advertising	1,350.00	1,000.00
4150 — Video Festival Income		
4150B — Video Festival Sponsors	5,062.39	2,500.00
4150C — Festival Workshops Registr...	817.75	1,000.00
4150D — Festival Plaques	839.05	1,200.00
4150E — Entry Fees (Video Festival)	11,285.67	14,000.00
	18,004.86	18,700.00
Total 4150 — Video Festival Income		
4165 — Scholarship Donation	175.00	
	19,559.44	19,740.00
Total Income		
Expense		
5102 — Promotion		
5102A — Web Site Expenses	307.08	120.00
5102B — Electronic Communications	1,384.12	1,600.00
5102C — Miscellaneous Promotion	0.00	50.00
	1,691.20	1,770.00
Total 5102 — Promotion		
5105 — Bank Charges	28.87	
5190 — Miscellaneous Expense	250.00	100.00
5200 — Membership Expense	158.84	
5215 — Postage & Delivery		
5215A — Election Postage	196.78	150.00
5215C — General Postage	0.00	166.00
	196.78	316.00
Total 5215 — Postage & Delivery		
5220 — Printing		
5220B — Election Printing	31.78	100.00
5220C — General Printing	0.00	100.00
	31.78	200.00
Total 5220 — Printing		
5270 — Travel & Lodging		
5270a — Ntl Brd Reg RepTravel & Lo...	2,831.21	3,000.00
5270b — Reg Chair Travel& Lodging	199.49	125.00
5270c — Travel & Lodging other	1,714.08	1,500.00
	4,744.78	4,625.00
Total 5270 — Travel & Lodging		
6000 — Board Meeting Expense	833.12	1,000.00
6700 — Conference Scholarship	3,911.12	3,600.00

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Alliance for Community Media Northeast Region
Profit and Loss Budget vs. Actual
January through December 2016

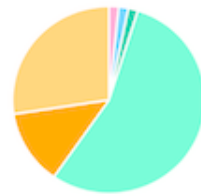
	<u>Jan - Dec ...</u>	<u>Budget</u>
6725 — State Chapter Annual Support	6,000.00	6,000.00
6750 — ACM National Contribution	1,250.00	2,500.00
6775 — Special Projects	700.00	1,000.00
6800 — Regional Conference		
6885 — Hotel/Conference Rooms	<u>1,000.00</u>	
Total 6800 — Regional Conference	1,000.00	
6900 — Video Festival		
6910 — Food & Beverage - VF	3,683.65	4,500.00
6950 — Printing/Postage - VF	236.00	300.00
6975 — Supplies - VF	357.54	1,500.00
6985 — Hotel/Conference Room - VF	600.00	1,000.00
6995 — Video Festival - ReorderPlaq...	909.00	500.00
6900 — Video Festival - Other	<u>500.00</u>	
Total 6900 — Video Festival	6,286.19	7,800.00
5150 — Insurance D & O	<u>0.00</u>	<u>2,000.00</u>
Total Expense	<u>27,082.68</u>	<u>30,911.00</u>
Net Ordinary Income	<u>-7,523.24</u>	<u>-11,171.00</u>
Net Income	<u><u>-7,523.24</u></u>	<u><u>-11,171.00</u></u>

2017 ACM-NE Board of Directors At-Large Election Results

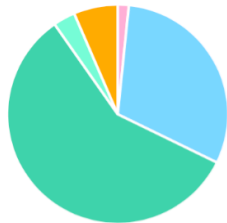
Debra Rogers 51
Rob Chapman 43
Erica Jones 38
Jim Palmer 37
 JP Fortier 34
 Helen Chatel 18
 Tim Daoust 17
 Margaux Fortier 10



Voted	34.25%	62 votes
Viewed But Not Voted	1.10%	2 votes
No Activity	64.64%	117 votes



Sunday	1%	1 votes
Monday	1%	1 votes
Tuesday	1%	1 votes
Wednesday	54%	34 votes
Thursday	12%	8 votes
Friday	27%	17 votes



Early Morning (1 AM to 7 AM)	1%	1 votes
Morning (7 AM To 12 PM)	30%	19 votes
Afternoon (12 PM to 5 PM)	58%	36 votes
Evening (5 PM to 9 PM)	3%	2 votes
Night (9 PM To 1 AM)	6%	4 votes



05/17/2017	25 votes
05/18/2017	8 votes
05/19/2017	4 votes
05/22/2017	1 votes
05/23/2017	1 votes
05/26/2017	13 votes
05/28/2017	1 votes
05/31/2017	9 votes